



# KENYA INSTITUTE OF SUPPLIES MANAGEMENT

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6 January 2018

Dear Sir/Madam,

**RE: INVITATION TO PROCUREMENT AND SUPPLY CHAIN MANGEMENT  
PROFESSIONAL TRAINING WORKSHOPS: JANUARY – FEBRUARY 2018**

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The Institute is committed to ensuring that professionals supporting procurement and supply chain management functions develop and maintain high standards of professional competence and practice. We do this by providing a platform for learning and updating of skills through well-researched practical courses under the institute's Continuous Professional Development Program (CPD). Under the CPD program, learning activities for the practitioner take a three-pronged approach: fill knowledge gaps and upgrade knowledge; develop and improve skills; nurture commitment to continuous learning and professional advancement. Organization's nominating staff to these workshops can benefit from the techniques and information disseminated on contemporary procurement and supply chain management practices.

CPD Workshops scheduled in the months of January – February are as follows:

- i. **Preferences and Reservations in Procurement**, January 25 – 26, 2018 at Izaak Walton Hotel, Embu.
- ii. **Procurement Planning and Budgeting**, February 6 – 9, 2018 at Imperial Hotel, Kisumu.
- iii. **Finance for Procurement Professionals**, February 22 – 23, 2018 at Meridian Hotel, Nairobi.

Detailed information on each of the above workshop is attached for your consideration. You are invited to attend and/or nominate personnel to attend any of the above workshops. You can book by registering online via [www.kism.or.ke](http://www.kism.or.ke) or by sending the attached registration form with your details and/or details of your nominees to [programs@kism.or.ke](mailto:programs@kism.or.ke)

For inquiries and registration, please contact Mary or Purity on +254- / 0721-244828/ 0713 244828/ 0705 244828 or email: [programs@kism.or.ke](mailto:programs@kism.or.ke)

Hedwig Nyalwal

**CHIEF EXECUTIVE OFFICER.**