



# KENYA INSTITUTE OF SUPPLIES MANAGEMENT

12<sup>th</sup> flr. KISM Towers | Ngong Road | P.O. Box 30400-00100 NBI, Kenya "mailto: admin@kism.or.ke"

[admin@kism.or.ke](mailto:admin@kism.or.ke)

Mobile: 0721-244828; 0733-333226

21<sup>st</sup> September, 2021

Dear Sir/Madam,

**RE: ACHIEVING VALUE FOR MONEY THROUGH INVENTORY, WAREHOUSING AND ASSET DISPOSAL MANAGEMENT WORKSHOP, 26TH - 29TH OCTOBER, 2021 AT LAKE NAIVASHA RESORT, NAIVASHA.**

---

Inventory represents a significant investment for both Public and Private Procuring Entities. In a Peerless Research Group's survey titled "2020 Warehouse and DC Operations Survey," 69% of the respondents said that improving inventory control was an action taken to adjust operations since the on-set of the COVID-19 pandemic, ranking immediately after adjusting warehouse processes as the top area of adjustment. This study reveals the strategic role of inventory and warehousing management in organizations. On the other hand, disposal of surplus, obsolete or unserviceable assets is key in both the public and private sectors. The Public Procurement and Asset Disposal Act 2015 and the Regulations 2020 stipulate effective and efficient disposal processes and procedures for the public sector. The disposal guidelines in the Act form a good basis for the private sector organizations to benchmark.

This workshop is designed to provide practical solutions for managing inventory, warehousing and disposals in a manner that delivers value for money for organizations.

You are invited to attend and/ or nominate staff to participate in this workshop. Kindly confirm participation by clicking on the link:

<https://portal.kism.or.ke/landing#/cpd>

The training fee is as follows:

Members: 51,500.00 + 16% VAT

Non-members: 56,500.00 + 16% VAT

The above fee caters for training, materials, refreshments and lunches for the duration of the workshop.

Participants are required to make their own travel and accommodation arrangements. For inquiries and registration, please call 0713-244828 or email: [programs@kism.or.ke](mailto:programs@kism.or.ke)

**Note that the workshop will be organized in strict adherence to COVID-19 protocol.**

Yours faithfully,

**Dr. Martin Gachukia**  
**REGISTRAR/AG. CHIEF EXECUTIVE OFFICER.**