



KENYA INSTITUTE OF SUPPLIES MANAGEMENT

"Promoting Professionalism in Supply Chain Management"

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OFFICE OF THE SECRETARY/CHIEF EXECUTIVE OFFICER

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16th February 2026

Dear Sir/Madam,

UNDERSTANDING PROCUREMENT PROCESSES THE IN EGP SYSTEM, FROM 8TH – 12TH JUNE 2026 IN NAIVASHA.

The Kenya Institute of Supplies Management (KISM) is the national body for professionals in procurement and supply chain management in Kenya. The Institute's mandate is derived from the Supplies Practitioners Management Act No. 17 of 2007.

In light of the Government's implementation of the Electronic Government Procurement (e-GP) System, there is a growing need for procuring entities and key stakeholders to continually upskill and deepen their understanding of how to effectively operate and apply procurement processes within the platform. Effective utilization of the e-GP system is essential in promoting transparency, efficiency, accountability, and full compliance with the Public Procurement and Asset Disposal Act, 2015 and its accompanying Regulations. This training is designed to equip participants with practical, hands-on knowledge of the entire procurement lifecycle, including planning, sourcing, contract management, and reporting, as conducted through the e-GP system.

This workshop is suitable for all SCM professionals, users, AOs, CEO, Chief Officers, County Secretaries, Directors, Municipal managers and staff, Engineers, Accountants and all other officers engaged in operating EGP System in organizations.

You are invited to attend and or nominate staff to participate in this workshop. To register, please book online via <https://events.kism.or.ke/events>.

The following workshop fee caters for the training sessions and materials, meals, and refreshments for the duration of the conference:

Member: Kshs. 60,000.00 + 16% VAT

Non-Member: Kshs. 65,000.00 + 16% VAT

Please note that all payments should be made in the form of a banker's cheque (Personal cheque will not be accepted), bank deposit slip, money order, M-Pesa payment reference, and evidence of funds transfer. For more information, please feel free to reach out via **email at programs@kism.or.ke or contact Titus or Daisy on 0111024800/0769878227**

Yours Sincerely

Kenneth Matiba, MBS, MKISM
SECRETARY/CHIEF EXECUTIVE OFFICER