



**KENYA INSTITUTE OF SUPPLIES MANAGEMENT  
MOU's REGISTER, AND MONITORING & EVALUATION MATRIX**

	<b>PARTNER NAME</b>	<b>DATE OF SIGNING</b>	<b>VALIDITY PERIOD</b>	<b>KISM RESPONSIBILITIES</b>	<b>PARTNER RESPONSIBILITIES</b>	<b>OBJECTIVES</b>
1.	Ministry of Defense	March 2026	3 years	<p>Provide guidance and technical support in the membership registration and licensing process for MOD personnel.</p> <p>Develop and administer certification and membership assessment frameworks for MOD personnel.</p> <p>Conduct training and professional development for MOD personnel.</p> <p>Recognize and accredit MOD personnel with the appropriate membership status based on qualification and experience</p>	<p>Identify eligible personnel and facilitate their application for KISM membership.</p> <p>Provide logistical and administrative support for the training, licensing and certification of MOD personnel.</p> <p>Collaborate with KISM in conducting awareness programs to the benefit of KISM membership.</p> <p>Allocate necessary resources for training, certification and membership registration for MOD personnel.</p>	<p>To facilitate and streamline the membership registration process for MOD personnel in logistics and supply chain management functions.</p> <p>To develop capacity building programs tailored to enhance the professional competencies of MOD personnel in the supply chain management.</p> <p>To establish structured pathways for MOD personnel to attain full membership status in KISM.</p> <p>To recognize and validate skills and competencies acquired through informal and non-formal learning with MOD in supply chain management.</p> <p>To promote lifelong learning and career progression opportunities for MOD in Supply Chain Management.</p>
2.	Fulfilment Resource Centre	October 2025		<p>Collaborate to develop research tools addressing the challenges and opportunities in Kenya's retail supply chain.</p> <p>Leverage KISM's Extensive network to promote the survey, drive participation, and foster industry engagement.</p> <p>Offers strategic oversight and guidance to align the project with KISM's vision and reinforce its leadership role in supply chain professionalism and transformation.</p> <p>Provide office administrative support to relevant stakeholders</p>	<p>Finance project execution. Engage retail sector stakeholders to ensure outreach, mobilization, and industry engagement.</p> <p>Research and planning. Project management.</p> <p>Data collection and analysis.</p> <p>Reporting and stakeholder engagement. Implementation and closure.</p>	<p>To conduct a landscape survey to identify barriers to membership and licensing in the retail sector, map the workforce, develop strategies to improve professionalism, efficiency, and compliance throughout retail supply chains.</p>



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3.	The Kenya School of Government (KSG)	August 2025	3 years			<p>Joint training, co-creation and delivery of Supply Chain Leadership training programmes</p> <p>Joint research and consultancy project activities</p> <p>Co-host policy dialogues focused on supply chain governance and public administration</p> <p>Joint organisation of workshops and conferences</p> <p>Co-publication of research articles and other research works</p> <p>Sharing of both digital and physical infrastructure;</p> <p>Provide each other with technical assistance, good practice;</p> <p>Joint mobilisation of financial resources</p> <p>Jointly assess the effectiveness of training programmes and partnership activities</p>
4.	House of procurement	August 2025	3 years	<p>Endorse the program and integrate it with the broader professional development and certification agenda.</p> <p>Leveraging its membership and regulatory framework to guide candidate eligibility and legal compliance.</p> <p>Proposing mentors from among its staff and general membership to support the program as mentors.</p>	<p>Develop and submit program structure.</p> <p>Compensate the trainees with competitive stipends.]</p> <p>Propose and assign mentors from both HoP and KISM.</p> <p>Develop a transparent criterion for the program to ensure merit based and inclusive recruitment.</p>	<p>To provide recent supply chain graduates with hands-on, practical experience within a structured corporate environment.</p> <p>To build a long-term talent development pipeline for house of procurement and the broader supply chain industry.</p> <p>To strengthen KISM role as a leading professional body in talent development and industry linkages.</p>



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				<p>Ensuring that the program aligns with KISM's mandate and all applicable laws.</p> <p>Strengthening its visibility and institutional partnerships within the industry</p>	<p>Ensure the program aligns with all applicable laws.</p>	<p>To promote equitable access to career development opportunities for young professionals, particularly women and marginalized groups.</p> <p>To align academic qualifications with practical job requirements.</p>
5.	Open University of Kenya (OUK)	July 2025	3 years		<p>Provide technical assistance to KISM in the design and implementation LMS for KCSCM including online content development and delivery.</p>	<p>To conduct joint training, co-creation and delivery of tech-based supply chain management training programs.</p> <p>To conduct joint research and consultancy project activities on issues supply chain governance, trends, patterns, perception, risks, actors and their modus operandi.</p> <p>Implement collaborative capacity building initiatives for staff from both institutions.</p> <p>Participate in each other's capacity building programmes.</p> <p>Provide each other with technical assistance.</p> <p>Joint mobilization of financial resources.</p> <p>Jointly assess the effectiveness and impact of training programs.</p>
6.	Integrated population Registration System (IPRS)	May 2025	3 Years	<p>Undertakes to adhere to data protection by ensuring that access is not given to unauthorized third parties</p> <p>undertakes to use the data exposed to it for the intended purposes only;</p>	<p>Undertakes to provide access to its database on the basis of a query sent by the Agency through the web services, portal access, short message service (SMS), batch verification or E-mail verification.</p>	<p>To have clean member register that is verifiable (intrinsic data).</p>



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				<p>Undertakes to deploy the best technology and logical security standards in data handling;</p> <p>Undertakes to access information on the identity of their customers for purposes of verifying such identity and advising their agents on the validity thereof;</p> <p>Undertakes to incur connectivity charges for Data Services from IPRS to its institution(s);</p> <p>Shall not, in relation to the National Population Register, engage in activities other than those specified in this MoU;</p>	<p>Provide appropriate communication protocols between the National Population Register and the Agency. Provide the Agency with appropriate protocols for registration of users, and licenses for access to the database and shall sensitize the Agency's designated users on access and use of the National Population Register for purposes of this MoU</p> <p>Deploy a proper institutional framework for effective administration of this service to minimize interruptions</p>	
7.	Kenya Airways PLC	April 2025	1 year	<p>Provide a list and approve travels of all eligible customers.</p> <p>Responsible for any misuse of tickets purchased.</p>	<p>Verify eligibility of airline travels applied through the agent/ persons said to be eligible.</p> <p>Provide ticketing instructions that are applicable to the respective market.</p>	To define the discount conditions under which eligible travelers may travel on the airlines flight
8.	Huduma Kenya Secretariat	March 2025	3 years	<p>To provide services through Huduma Kenya service delivery</p> <p>To continuously undertake business process re-engineering including digitization and automation of processes</p> <p>Adhere to Huduma Kenya service delivery standards to attain and maintain the highest level of staff and customer experience</p> <p>Facilitate your staff to undertake Huduma Kenya customer service excellence standards training at KSG</p>	<p>Deploy KISM service to identified centres for the provision of KISM services to customers</p> <p>Assess, advice and facilitate the deployment of KISM services to Huduma Kenya Service delivery channels- Huduma Centres, Huduma Mashinani, Huduma Contact Centre and Huduma online and mobile platforms and any other Huduma service delivery platform</p> <p>Continuously review KISM services and recommend areas of service</p>	<p>To transform public service delivery in order to ensure efficient, effective, accessible, dignified and citizen-centric</p> <p>Perform duties in strict compliance with all applicable laws in Kenya</p> <p>Utilize service logs to record all issues raised, resolved or escalated.</p> <p>Resolve emerging issues through the agreed escalation process to ensure access to high quality</p>



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				To provide systems and infrastructure and back-end integration and support for optimal service delivery.	improvement through business process Re-engineering, digitization and automation of processes  Set-up and operationalize one-stop-shop service delivery platforms; and  Provide systems and infrastructure, back-end integration and support for optimal service delivery	Design and implement shift/extended weekday and weekend working hours for Huduma Centres.
9.	Ethics and anti-corruption commission	November 2024	3 years	Identifying weaknesses that may exist in in the legal and regulatory frameworks of supply chain management  Cooperate in lobbying the relevant authorities to address such weaknesses through legislative	Training professionals on matter relating to ethics and integrity  Provide specialized training, consultancy, research, and advisory services	Creating a mutual benefit relationship to assist in prevention of corruption, economic crime and unethical conduct  Promote standards and practices of integrity in procurement supply chain management practices  Train professionals on matters relating to ethics and integrity  Advocate for strengthening of systems, policies and procedures in procurement and supply chain management  Continuously monitor adherence to professionals' code of conduct,  Share information on areas of need and corruption prone areas in the public sector
10	Africa institute for supply chain research (AISCR)	October 2024	5 years	Establish the platform for partner to access SCM professionals  Provide marketing channel for ASCA through KISM relevant media channels	Research to empower supply chain professionals  Research support services for supply chain management students  Provide capacity building Publication of articles, magazines benchmarking reports and policy guiding document	Identify potential projects for research, skills development, and capacity development on supply chain management  securing financial support for identified projects  Creating platforms and opportunities for networking and sharing information with supply chain students and practitioners



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					Professional education events to enhance the knowledge base of supply chain	<p>Assist and participate in outreach campaigns and training</p> <p>Provide avenues and facilities for research, skills development and capacity development of supply chain interventions</p>
11	Kenya Institute of Supplies Examination Board	May 2024		<p>Provide technical expertise and support in the implementation of RPL frameworks</p> <p>Promote RPL opportunities among its members and stakeholders</p> <p>Participate in the assessment and validation of prior learning for individuals seeking recognition in the field of supply chain management</p>	<p>Facilitate the assessment and validation of skills and competencies acquired through prior learning in the supply chain management sector</p> <p>Develop and administer the assessment tools and processes to evaluate the proficiency of candidates</p> <p>Collaborate with industry stakeholders to ensure the relevance and validity of RPL assessments.</p>	<p>Development of RPL frameworks and guidelines</p> <p>Establishment of assessment process and procedures for the recognition and validation of prior learning in accordance with national qualification framework</p> <p>Capacity building initiatives for assessors, trainers, and other stakeholders involved in the RPL process</p> <p>Promotion and awareness campaigns to inform individuals and organizations about the benefits of RPL and available pathways for skills recognition</p>
13	Institute of certified secretaries (ICS)	April 2024	3 years	Offer highly competent Lecturers and course directors, course training materials and facilitate the enrolment and administration of the certification training	Promote and sensitize KISM members on Supply Chain management governance	<p>Jointly promote training and certification in SCM to the members of ICS</p> <p>Collaborate in mutually agreed events planned by KISM and ICS respectively</p> <p>Jointly participate in organizing webinars, specialized seminars and annual other</p>



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						<p>organized interactions in the areas of common interest</p> <p>Parties shall maintain a joint directory for purposes of appointment of supply chain PR actioners versed in governance</p> <p>Play a role in advisory on matters of public interest that relate to the changes in policy, law and regulations</p> <p>Parties shall jointly engage in promoting research, publication and mentorship in areas of mutual interest.</p>
14	Public procurement regulatory authority			<p>KISM shall refer to PPRA some of the procurement audit professionals and consultants within its database on need basis</p> <p>KISM shall upon a written by the CEO be ready and willing to avail its trained officers on a need to support PPRA during its procurement audits</p>	To audit procurement function which are manned by KISM professionals PPRA to undertake training as per the provisions of KISM CPD policy	<p>Identify Areas of joint collaboration on training, capacity building and information sharing where applicable. That the parties shall explore on working on a common calendar so that they can keep track on training progress</p>
15	Malawi institute of procurement and supply	May 2023	5 Years	<p>Managing the MIPS programs that fall under this MOU in Kenya</p> <p>Offer courses electronically and /or physically at KISM</p> <p>Granting access to MIPS and its 'users' a non-exclusive, no-transferable, revocable right to access and use the user services and content services (collectively, 'services') subject to the terms and conditions outlined in this understanding</p> <p>Provision for organizational arrangements, infrastructure and environment to deliver the objectives of this MOU</p> <p>Integrating the MIPS remote learning system into KISM learning Management System</p>	<p>Managing the MIPS programs that fall under this MOU in Kenya</p> <p>Offering courses electronically and physically at KISM</p> <p>Granting access to MIPS and its users</p> <p>Provision for organizational arrangements, infrastructure and environment to deliver the objectives of the MOU</p> <p>Integrating the MIPS remote learning system</p> <p>Ensuring that all activities, obligation, responsibilities and timelines are done</p>	<p>Marketing and promotion of consultancy and training services and certifications. Issuing of joint publicity materials, including but not limited to, press releases</p> <p>Arranging and convening regular operational meetings to discuss performance and strategic directions. Planning for events including exhibitions, outreaches, knowledge sharing activities</p>



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				<p>Ensure that all activities, obligations, responsibilities and timelines are done in respect of the MOU</p> <p>Use its wide range of international contacts to fundraise procurement and supply chain training projects in Kenya. For this effort, MIPS will receive a commission of 10% of the funds raised from the effort</p> <p>Designating in writing, a person to act as its representative</p>		
16	Centre for applied research and innovation in supply chain-Africa (CARISCA), KNUST	November 2023	3 years	<p>Lead in advertising the events among its members and other networks within the east Africa sub region</p> <p>Be signatory to the certificate to be issued to participants for all CPD courses</p>	<p>Advertise the events on its website and other social media platforms</p> <p>Be a co-signatory to the certificate to be issued to participants for all CPDS courses</p>	<p>Planning and organizing short courses on logistics and supply chain management in east Africa</p> <p>Establish a coordinating team with representatives from both parties to lead the organization of the short courses</p> <p>Publicize the short courses among all major stakeholders</p> <p>KISM members who participate in any short courses will earn CPD points for participating in the event as part of their continued learning programs</p>
17	Chartered institute of arbitrators-Kenya branch	February 2023	3 years			<p>Establish framework of collaboration between CIARB and KISM anchored on mutual interest in promoting dispute resolution in supply chain arena</p> <p>Training programs hold sensitization sessions, talks symposiums</p> <p>Develop, design and deliver discounted training in arbitration, mediation, adjudication and any other topic for new and existing members of the Institute</p> <p>Jointly market this program to promote attendance and participation</p>



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18	Strathmore University	July 2022	5 years	<p>Operationalization of an industrial attachment and internship program for students of SU.</p> <p>Joint development of research grant proposals by the parties.</p> <p>Operationalization of a coaching and mentorship program for supply chain students of SU.</p> <p>Assist in the development of an excellence center for research.</p> <p>Supporting student innovation hubs through supply chain financing</p> <p>Invitation of experienced quest lecturers to walk students through their experience at the industry.</p>	<p>Research collaboration (e.g grant writing proposals).</p> <p>Assist in the development of an excellence center for research.</p> <p>Student membership registration</p>	<p>To establish a framework for Industry engagement.</p>