



KENYA INSTITUTE OF SUPPLIES MANAGEMENT

"Promoting Professionalism in Supply Chain Management"

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All enquiries must be addressed to the CEO
When replying please quote Ref: KISM/CEO/SCM/VOL.6/049

4th February, 2025

TO ALL PROSPECTIVE BIDDERS

Dear Bidders,

ADDENDUM NO. 1 TENDER DOCUMENT FOR SUPPLY AND DELIVERY OF GENERAL OFFICE STATIONERY ON FRAMEWORK AGREEMENT FOR A PERIOD OF (1 YEAR) RENEWABLE ONCE SUBJECT TO PERFORMANCE. - KISM/TEN/01/2025 - 2026

The following amendments are made to the specified provisions of the Tender document for the provision of approved issued/guaranteed fund services.

Relationship with the Principal Tender Document

Save where expressly amended by the terms of this Addendum, the Principal Tender Document shall continue to be in full force and effect. The provisions of this Addendum shall be deemed to have been incorporated in and shall be read as part of the Principal Tender Document.

Item	Question by the Tenderer	Clarification
1.	ITT 16.2 (a) Manufacturer's authorization is: Mandatory (Local Manufacturer's authorization addressed to Kenya Institute of Supplies Management and referenced to this tender	We are withdrawing the requirement for Manufacturer's authorization since the items are manufactured by a variety of firms and it is impractical to get one authorization for all.
2.	T4 Sound financial ability Attach a good standing letter of credit for (Kshs.100,000) addressed to the Kenya Institute of Supplies Management from your bank (10Marks)	This requirement is being replaced by evidence of 5 past assignments. (LPO's, LSO's or contracts) 2Marks for each different assignment's evidence
3.	Closing Date	The tender Closing date has been rescheduled to Tuesday 11th February 2025 at 11:30am

All other terms and conditions remain as per the principal tender document.

Yours Sincerely,

Mr. Kenneth Matiba.MBS. MKISM
SECRETARY/CHIEF EXECUTIVE OFFICER

Bidders Signature

Date.....

Official Rubber Stamp