



KENYA INSTITUTE OF SUPPLIES MANAGEMENT

“Promoting Professionalism in Supply Chain Management”

KISM Tower, 12th Floor | Ngong Road | P.O. Box 30400-00100 NBI, Kenya
Mobile: 0721-244828; 0717-004842; 0733-333226 | Email: admin@kism.or.ke | Website www.kism.or.ke

Office of the Chief Executive Officer

Ref: KISM/CEO/SCM/VOL.III/085

29th July 2024

TO ALL PROSPECTIVE BIDDERS,

Dear Sir/Madam,

RE: ADDENDUM NO. 1 TENDER NO. KISM/TEN/07/2024-2026 - PROVISION OF SECURITY GUARDING SERVICES AT KISM TOWERS

The following amendments are made to the specified provisions of the Tender document for the Provision of Security Guarding Services at KISM Towers.

Relationship with the Principal Tender Document

Save where expressly amended by the terms of this Addendum, the Principal Tender Document shall continue to be in full force and effect. The provisions of this Addendum shall be deemed to have been incorporated in and shall be read as part of the Principal Tender Document.

Item	Question by Tenderer	Clarification
1.	MR14 – Provide last three (3) years litigation history (2022, 2023, 2024)	The last 3 Years litigation history required is for the years MR14 – Provide last three (3) years litigation history (2021,2022 and 2023)
2.	MR15 – Provide three years certified audited accounts (2022, 2023, 2024)	The 3 Years MR15 – Provide three years certified audited accounts (2021,2022 and 2023)
3.	Kindly clarify the number of supervisors as the attached price schedules (Pg. 66 & 73) are reading different numbers.	The total number of Night & Day Guards Manning the building shall be 14, With 2 Supervisors and 2 CCTV Monitoring guards/Staff. The number of guards manning the Institute Offices will be 2 guards
4	Is Site Visit Mandatory	The Site Visit is Mandatory to all bidders and the bidders are issued with a site visit Certificate upon visiting the site.

All other terms and conditions remain as per the principal tender document.

Yours sincerely,

Mr. Kenneth Matiba.



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SECRETARY/CHIEF EXECUTIVE OFFICER

Bidders Signature

Date

Official Rubber Stamp