



KENYA INSTITUTE OF SUPPLIES MANAGEMENT

"Promoting Professionalism in Supply Chain Management"

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Ref. No. KISM/CEO/VOL.I/2024/001

13th May 2024

KISM CIRCULAR NO.001/05/2024

All Principal Secretaries and Accounting Officers
All Chief Executive Officers of State Corporations
All Chief Executive Officers of Statutory Bodies
The Clerk, Senate
The Clerk, National Assembly
The Chief Registrar of the Judiciary
All Heads of Constitutional Commissions and Independent Offices
All County Secretaries
All Clerks of County Assemblies
All Clerks of County Public Service Boards
All Principals Public Colleges and Tertiary Institutions

REGISTRATION AND LICENSING COMPLIANCE FOR SUPPLY CHAIN MANAGEMENT PRACTITIONERS IN THE PUBLIC SECTOR

The Kenya Institute of Supplies Management (KISM) is a statutory body established under Section 3 of the Supplies Practitioners Management Act (SPMA), No.17 of 2007. The Mandate of the Institute *inter alia* is to train, register, licence, discipline and regulate Supply Chain Management practitioners in Kenya.

The Act also mandates the Institute to establish, monitor, improve and publish the standards of the supplies practitioner's profession and enforce compliance. Further, the role of the Institute in professionalization of Supply Chain Management practice has been amplified by the Chief of Staff and Head of Public Service vide **Circular Ref. No. SH/GM/3 III (10)** dated **23rd August 2023**. The Circular requires all Accounting Officers to ensure, and verify that all Supply Chain Management Practitioners possess a mandatory and valid KISM membership and license to practice.

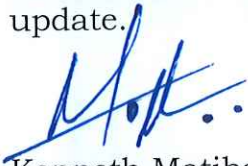
In spite of the aforesaid Regulatory Framework and directive, the Institute's Compliance Assessment Audits continue to identify regulatory and compliance exposures that necessitates urgent intervention from its regulatory arm to ensure total compliance with the provisions of the law.

In view of this, the Institute advises that your institution(s) makes deliberate efforts to ensure that all Supply Chain Management practitioners are duly registered and licensed by KISM to practice, and that they are in good standing in compliance with the law.

Relatedly, the Institute has continued to rollout training programmes that build competencies towards enhancement of compliance with the procurement laws. This ultimately is aimed at ensuring prudent use of public resources for efficient and effective service delivery.

The Institute remains available to provide any advice, guidance and technical support to enhance compliance on matters within its mandate. Please feel free to reach out to us through, **Email: programs@kism.or.ke** or visit our **Website; www.kism.or.ke**. The Accounting Officers are requested to cascade this communication to the relevant entities or persons within their jurisdiction.

Attached herewith, please find a copy of the Chief of Staff and Head of Public Service **Circular Ref. No. SH/GM/3 III (10)** dated **23rd August 2023**, the **KISM Legal Compliance Notice** and the **KISM Training Calendar** for your update.



Kenneth Matiba

CHIEF EXECUTIVE OFFICER

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Encl,