



KENYA INSTITUTE OF SUPPLIES MANAGEMENT

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**MATTERS ARISING FROM THE MINUTES OF THE 6TH HYBRID ANNUAL
 GENERAL MEETING OF THE KENYA INSTITUTE OF SUPPLIES
 MANAGEMENT HELD PHYSICALLY AT THE BOMAS OF KENYA AND
 VIRTUALLY VIA VIDEO CONFERENCING (ZOOM PLATFORM) ON 28TH
 APRIL 2023 AT 2.30 PM**

MINUTE NO.	REPORTED	STATUS
5TH AGM(KISM)/22/04/2022/03: MATTERS ARISING FROM THE 4TH ANNUAL GENERAL MEETING HELD ON 30TH APRIL 2021	On KISM Towers, the Institute was awaiting a response on the request for further support from the National Treasury. The current financing status of KISM Towers was as follows: KISM's sources (KShs. 507,686,648); National Treasury Support (KShs. 608,000,000) and the balance payment to Contractor/Consultants stood at KShs. 288,431,392.59.	The pending bills due to Contractors have significantly reduced due to efforts made internally by the Institute to settle the debt. The debt is scheduled to be settled by 31 st December 2024.
	The Public Relations and Communications Policy was a work in progress with an update to be provided in the next meeting.	The Council approved the internal KISM Communications Policy on 12 th October 2023.
	The draft Service Charter had been developed.	The Charter was approved by the Council and is now at the design stage and translation in Kiswahili and Braille for upload onto the website and circulation to the membership.
	The draft Regional Chapter Policy had been developed and was awaiting member sensitization and validation in Q2 2022.	The Policy sensitization was undertaken and comments were incorporated for Council consideration. The Council is to review the same in the April quarterly meeting.
	CPD policies and accredited trainers had been developed and approved respectively.	The CPD Guidelines were reviewed incorporating stakeholder input they are now awaiting approval by the National Assembly. The Regulatory Impact Statement was also amended incorporating stakeholder input.
	The Supply Chain Management (SCM) Bill 2021 is currently with the National Treasury for review and further processing before submission to Parliament.	The Bill is now being canvassed by way of private members' motion through the National Assembly.
5TH AGM(KISM)/22/04/2022/08: MOTIONS	The Council should spearhead the adoption of general regulations for the conduct of the annual and special general meetings.	Development of the draft Regulations is underway and is spearheaded by the Council to ensure that the same is in place before the end of the year.
6TH AGM(KISM)/28/04/2023/07: ANNUAL	The Office of the Auditor General concludes the 2022 financial statements review within the year for review by the membership.	The Accounts are listed as an agenda item in the meeting.

AUDITED ACCOUNTS FY 2020 AND 2021		
6TH AGM(KISM)/2 8/04/2023/0 8: ANY OTHER BUSINESS (AOB)	There is a need to ensure that a sign language instructor is present at the next AGM.	This has been adopted for the 2024 AGM.
	The Council should have more forums to engage with members on the many general questions on the profession.	This was done through the membership forums held throughout the year and two key events, the Heads of Procurement Forum and the National Dialogue provided a platform for the interaction of SCM professionals.

Prepared & Circulated by:

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Ag. CEO

(Designation)



7/4/24

(Sign/ Date)