



2023 CONTINUOUS PROFESSIONAL DEVELOPMENT (CPD) TRAINING PROGRAM

MONTH	CODE	TRAINING THEME	DATE	NO. OF DAYS/HOURS AND VENUE.	CPD POINTS	CHARGES (All prices are VAT exclusive) KSHS.		TARGET GROUP
						Member	Non Member	
JANUARY	SCW1/23	How to use framework contracting to simplify your procurement processes.	17 th January	2 Hrs. Virtual (2-4PM)	2	1500	1500	Supply chain directors; managers; staff involved in contract management including procurement, finance, project managers, and administrators.
	SCW2/23	Ethical Dilemmas at the Workplace. A supplies practitioners' guide to upholding professional ethics.	20 th January	2 Hrs. Virtual (3-5PM)	2	FREE	FREE	All procurement and supply chain management practitioners; accounting officers; heads of departments; vendors and other staff involved in procurement.
	SCWS1/23	Records management and archiving in supply chain processes. An in-depth guide on the statutory requirements and the use of information technology.	23 rd - 26 th January	4 DAYS Mombasa Hybrid - virtual and in-person training	24	20,000 50,000	24,000 55,000	Procurement specialists; operational staff involved in implementing procurement and supply chain policies and strategies; administration and contract managers; and all other staff involved in procurement.
	MF1/23	Membership forum	26 th January	Mombasa	2	FREE	FREE	All supply chain practitioners
	SCW3/23	Emerging issues in procurement and logistics management.	27 th January	1 Day Virtual	6	3000	3000	Procurement managers, officers & buyers; materials management officers; import/export managers & officers; shipping / transportation & logistics officers international contract administrators; international customer service staff, in-house legal officers, among others.
	SCW4/23	Emerging trends in supply chain management.	31 st January	2 Hrs. Virtual (2-4PM)	2	1500	1500	Senior and mid-level managers involved in procurement, production planning, and supply chain management; finance managers, administrators and all staff involved in supply chain.
FEBRUARY	SCW5/23	Integration of ICT in warehousing and inventory management	3 rd February	1 Day Virtual	6	3,000	3,000	Inventory control professionals; manufacturing and production control managers, industry engineers, plant managers; customer/technical service officers; warehouse administrators and support staff.
	SCWS2/23	Strategic procurement planning and budgeting. How to implement a timely, effective and efficient process.	6 th - 10 th February	5 Days Kisumu	30	60,000	65,000	Senior and mid-level managers involved in procurement, production planning, supply chain management; finance managers, administrators and operations managers.
	MF2/23	Membership forum	10 th February	KISUMU	2	FREE	FREE	All supply chain practitioners.
	SCWS3/23	Procurement for World Bank financed projects	13 th - 24 th February	10 Days MOMBASA	30	160,000	180,000	Senior, mid-level and other officials involved in implementation of projects funded directly or indirectly by the World Bank. Accounting officers, procurement and supply chain management staff; members of committees involved in procurement processing, contract implementation teams, and user department staff involved in planning and managing procurement activities; project accountants and finance personnel supporting procurement processes in donor funded projects.
	SCW6/23	A step-by-step guide on the use of the Public Procurement Regulatory Authority (PPRA) Public Procurement Information Portal (PPIP) Portal for Supplies Practitioners in the public sector.	15 th February	2 Hrs Virtual (3-5PM)	2	1,500	1,500	Procurement director; procurement managers; supply chain managers and staff supporting procurement and supply policies and decisions.
	SCW7/23	Overview of PPADA (amendment), 2022	28 th February	2 Hrs. Virtual (2-4PM)	2	FREE	FREE	Procurement practitioners; administrators; departmental heads; members to various committees in the procurement process.
	MARCH	SCW8/23	How to develop engaging newsletter articles in supply chain management	6 th March	2 Hrs Virtual (3-5PM)	2	1,500	1,500
SCWS4/23		Effective inventory planning and stock control. Making use of technology in the process.	8 th - 10 th March	3Days Nairobi	18	48,000	53,000	Inventory control professionals; manufacturing and production control managers, industry engineers, plant managers; customer/technical service officers; warehouse administrators and support staff.
SCW9/23		Essentials of logistics and fleet management	17 th March	2 Hrs Virtual (2-4PM)	2	1,500	1,500	Procurement managers, officers and buyers; materials management officers; import/export managers & officers; shipping / transportation & logistics officer; international contract administrators; international customer service staff in-house legal officers, among others.
SCWS5/23		Contract management through effective dispute resolution. An in-depth guide to negotiations, mediation and arbitration. Collaboration with Chartered Institute of Arbitrators (CI Arb) and National Centre for International Arbitration(NCIA)	20 th - 24 th March	5 Days Kisumu	30	60,000	65,000	Supply chain directors, managers, staff involved in contract management including procurement, finance, project managers, and administrators.
MF3/23		Membership forum	24 th March	Kisumu	2	FREE	FREE	All supply chain practitioners
APRIL	MF4/23	KISM member induction	29 th March	2 Hrs. Virtual (3-5PM)	2	1,500	1,500	All supply chain practitioners
	SCWS6/23	Effective management of tendering, bid evaluation process and the revised standard tender documents	3 rd - 6 th April	4 Days Eldoret	24	50,000	55,000	Managers; user departments; procurement committees; internal auditors; technical staff and contract managers on evaluation teams; finance managers and administrators.
	MF5/23	Membership forum	6 th April	Eldoret	2	FREE	FREE	All supply chain practitioners
	SCW10/23	Green procurement as a means to sustainable supply chains.	11 th April	1 Day Virtual	6	3,000	3,000	Supply chain practitioners in the manufacturing, processing and service industries; public and private sector supply chain managers, officers, and all staff involved in the procurement processes.
	SCW11/23	Mental health. How our personality influences our interaction as supply chain practitioners.	14 th April	2 Hrs. Virtual (2-4PM)	2	FREE	FREE	Private and public sector supply chain practitioners.
	SCWS7/23	Risk management in procurement & supply chain processes.	18 th - 20 th April	3 days KISM Towers	18	18,000	20,000	All levels of procurement and supply staff; procurement auditors; financial auditors; technical auditors; policy makers and regulators; logistics managers, and others interested in procurement risk management.
MF6/23	Annual General Meeting	21 st April	Nairobi Hybrid	3	FREE	FREE	ALL members of the Institute.	





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	SCWS8/23	Strategic procurement training for executives	26 th – 28 th April	3 Days Naivasha	18	48,000	53,000	Board members; directors; chief executive officers; county chief officers; CECs; finance managers; and all heads of departments.
	MF7/23	Membership forum	28 th April	Naivasha	2	FREE	FREE	All supply chain practitioners.
MAY	MF8/23	How to participate in KISM Spurs SCM Excellence Awards	4 th May	2 Hrs Virtual (3-5PM)	2	FREE	FREE	All supply chain practitioners.
	SCWS9/23	Preparation of tender documents in line with recent revisions in the PPADA.	9 th – 12 th May	4 Days Nakuru	24	50,000	55,000	Procurement and supply chain management managers, officers, assistants, and specialists; user departments; consultants; administrators; departmental heads and staff involved in procurement.
	SCW12/23	Sourcing from international markets. How to get it right.	16 th May	2 Hrs Virtual (2-4PM)	2	1,500	1,500	Senior managers and mid-level procurement specialists; operational staff involved in implementing procurement and supply chain policies and strategies; professional consultants; administration and contract managers; departmental heads and purchasing personnel and all other staff involved in procurement.
	SCWS10/23	Use of the Public Procurement Regulatory Authority (PPRA) Public Procurement Information Portal (PPIP) Portal for Supplies Practitioners in the public sector.	23 th – 26 th May	4 Days Mombasa	24	50,000	55,000	Procurement officers; managers & buyers; materials management officers, import/export managers & officer; shipping / transportation & logistics officers; international contract administrators; international customer service staff; in-house legal officer among others.
	MF9/23	Women in supply chain forum	26 th May	2 Hrs Virtual (3-5PM)	2	1,500	1,500	Public and private sector practitioners.
JUNE	SCWS11/23	Procurement for World Bank financed projects	29 th May – 9 th June	10 Days Mombasa	54	160,000	180,000	Senior, mid-level and other officials involved in implementation of projects funded directly or indirectly by the World Bank. Accounting officers; procurement and supply chain management staff; members of committees involved in procurement processing; contract implementation teams, and user department staff involved in planning and managing procurement activities; project accountants and finance personnel supporting procurement processes in donor funded projects.
	SCWS12/23	Enhancing compliance to prevailing statutory requirements in the public procurement process. A case study approach.	14 th – 16 th June	3 Days Naivasha	18	48,000	53,000	Managers; user departments; procurement committees; internal auditor; technical staff and contract managers on evaluation teams; finance managers, and all staff involved in procurement.
	SCW13/23	Use of mediation in dispute Management. How to get it right. A collaboration with CIARB	22 nd June	2 HRS Virtual (2-4PM)	2	1,500	1,500	Supply chain directors, managers, staff involved in contract management including procurement, finance, project managers, and administrators.
	SCWS13/23	Supply Chain Management for Non-Governmental organizations.	26 th – 28 th June	3 days KISM Towers	18	18,000	20,000	Senior & mid level managers in supply management, logistics & warehousing officers, production officers, suppliers, operations managers and administrators and staff involved in procurement committees
	MF10/23	Membership forum	30 th June	NAIROBI	2	FREE	FREE	KISM members and aspiring members
JULY	SCW14/23	Appraising suppliers. How to ensure you have the right fit for the organizational needs.	6 th July	2 Hrs. Virtual (3-5PM)	2	1,500	1,500	Senior & mid level managers in supply chain management; logistics officers; production officers; suppliers; operations managers and administrators and staff involved in procurement committees.
	SCWS14/23	Negotiating and managing commercial contracts.	12 th – 14 th July	3 days KISM Towers Hybrid	18	5,000 18,000	6,000 20,000	Senior managers and mid-level procurement specialists; operational staff involved in implementing procurement and supply chain policies and strategies; professional consultants; administration and contract managers; departmental heads and purchasing personnel and all other staff involved in procurement.
	SCW15/23	Managing your workload. How to effectively prevent a burnout.	21 st July	2 Hrs Virtual (2-4PM)	2	FREE	FREE	Supply chain practitioners in public, private and third sectors.
	SCWS15/23	A critical review of project management and Public Private Partnerships (PPP's). How to achieve the desired objectives and outputs.	24 th – 28 th July	5 Days Mombasa	30	60,000	65,000	Project managers; officers and administrators; finance managers; county project management committees; procurement managers; development and planning manager; professional consultants.
AUGUST	SCWS16/23	Contract preparation and implementation for specialized and complex projects	7 th – 11 st August	5 Days Kisumu	30	60,000	65,000	Procurement and supply chain directors; senior managers; auxiliary staff supporting procurement and supply policies and decisions; administration and contract managers; departmental heads, project engineers; architects; contractors, quantity surveyors, consultants and contractors involved in implementation of construction projects.
	MF11/23	Membership Forum	11 th August	Kisumu	2	FREE	FREE	Supply Chain Practitioners
	SCW16/23	Pre-qualification of suppliers. How to get it right.	18 th August	2 Hrs Virtual (3-5PM)	2	FREE	FREE	Senior & mid level managers in supply chain management; logistics officers; production officer; suppliers; operations managers and administrators and staff involved in procurement committees.
	SCHWS17/23	2nd Annual National Dialogue	21 st – 25 th August	5 Days Mombasa	30	40,000	45,000	Procurement and supply chain practitioners; policy makers; executives; professionals working in regulatory functions; contractor and vendor representatives.
	SCWS18/23	Graduate meets practitioner; A mentorship & coaching forum	31 st August	1 Day KISM TOWERS	6	2,000	2,000	Supply Chain Management graduates and practitioners in public, private and third sectors & SACCOs.





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SEPTEMBER	SCW17/23	Supply chain audit and systems reviews	7 th September	2 Hrs Virtual (2-4PM)	2	FREE	FREE	All levels of procurement and supply staff; procurement auditors; financial auditors; technical auditors; policy makers and regulators.
	SCWS19/23	Supply market analysis and supplier relationship management	4 th - 8 th September	5 Days Kisumu	30	60,000	65,000	Managers; supply chain officers and assistants; programs/projects officers; administrative officers/assistants. Procurement managers, category buyers and all other staff initiating, driving or supporting supply chain management activities in public, private and non-governmental organizations.
	SCWS20/23	Procurement training for committees, CECs, user departments and procurement professionals.	18 th - 22 nd September	5 Days Mombasa	30	60,000	65,000	Senior & mid level managers in supply chain management; logistics officers, production officers; suppliers; operations managers and administrators.
	MF12/23	Membership Forum	22 nd September	MOMBASA	2	FREE	FREE	KISM members and aspiring members
OCTOBER	SCWS21/23	Annual heads of supply chain forum: Influencing the C-Suite	4 th - 6 th October	3 Days Mombasa	18	48,000	53,000	Supply chain directors; managers; heads of departments in public private and third sector organizations.
	SCW18/23	Inventory management systems. Adopting current information technology practices in inventory management.	17 th October	2 Hrs Virtual (3-5PM)	2	1,500	1,500	Inventory control professionals; manufacturing and production control managers; industry engineers; plant managers; customer/technical service officers; warehouse administrators and support staff.
	SCWS22/23	Use of the Public Procurement Regulatory Authority (PPRA) Public Procurement Information Portal (PIPP) Portal for supplies practitioners in the public sector.	24 th - 27 th October	4-Days Kisumu	24	50,000	55,000	Procurement managers; officers; buyers; materials management officers; import/export managers & officer; shipping / transportation & logistics officer; international contract administrators; international customer service staff; in-house legal officers, among others.
NOVEMBER	SCW19/23	Supply chain dynamics	3 rd November	2 Hrs Virtual (2-4PM)	2	1,500	1,500	Supply chain practitioners in private and public sector organizations.
	SCWS23/23	Executive seminar	6 th - 10 th November	5 Days Turkey	30	170,000	180,000	Chief executive officers; board directors; procurement and supply chain directors, managers, finance, administration and audit managers, policy makers, and all heads of departments.
	SF1/23	Students' forum	10 th November	MOMBASA	2	FREE	FREE	Supply chain management students in mid-level colleges and universities.
	SCWS24/23	Managing construction contracts effectively	20 th - 24 th November	5 Days Mombasa Hybrid - virtual and in-person training	30	VIRTUAL 25,000 IN-PERSON 60,000	VIRTUAL 30,000 IN-PERSON 65,000	Procurement and supply chain directors; senior managers; auxiliary staff supporting procurement; project engineers; architects; contractors; quantity surveyors; consultants and contractors involved in implementation of construction project.
DECEMBER	SAD4/23		1 st December		2	TBC	TBC	
	SCWS25/23	Procurement fraud masterclass course in collaboration with- DCI, OAG, PPRA & AG & ODP, P,	4 th - 8 th December	5 Days Mombasa	30	60,000	65,000	Procurement and supply chain practitioners; policy makers; executives; professionals working in regulatory functions; contractor and vendor representatives.
	SCW20/23	International logistics and the regulating laws; including INCOTERMS	7 th December	2 Hrs Virtual (3-5PM)	2	1,500	1,500	Procurement and supply chain professionals working in NGO's, private and public sectors; policy makers, and executives.
	MF13/23	Membership forum	8 th December	Kisumu	2	FREE	FREE	KISM members and aspiring members
	SCWS26/23	Procurement training for water sector companies	13 th - 15 th December	3 Days Mombasa Hybrid - virtual and in-person training	18	VIRTUAL 16,000 IN-PERSON 48,000	VIRTUAL 19,200 IN-PERSON 53,000	Procurement and supply chain managers and officers, user departments, finance and administration and all staff involved in supply chain in the water Sector.
	SCW21/23	Procurement audit and investigations	18 th December	2 Hrs. Virtual (2-4PM)	2	FREE	FREE	Procurement and supply chain practitioners, policy makers, executives, professionals working in regulatory functions, contractor and vendor representatives.

