



# PRACTICAL TRAINING ON THE NEW STANDARD TENDER DOCUMENTS

28<sup>TH</sup> MARCH TO 1<sup>ST</sup> APRIL, 2022 | 30 CPD POINTS  
TRAVELLERS BEACH HOTEL & CLUB, MOMBASA

## TARGET GROUP

All staff involved in the procurement activities in public sector organizations. The private sector, NGO and SACCO staff will benefit from the best practices outlined in the Standard Tender Documents (STD's)

## INTRODUCTION

Anchored in Kenya Vision 2030, Medium Term Plans (MTP) III, the "Big Four Agenda" is an economic blueprint envisaged to foster economic growth and provide solutions to socio-economic problems facing the people of Kenya. To realise the government agenda, public entities must align their strategies and operations to the broader vision. The new Standard Tender Documents were issued under section 9(1)(f), 58 and 70 of the the Public Procurement and Asset Disposal Act (2015) to ensure that Procuring Entities carry out procurement in a manner that promotes attainment of the broader vision of Kenya. To ensure understanding and proper implementation of the STD's KISM, has designed and delivered several practical trainings on the documents since 2021.

- This particular workshop is designed to cover STD for Procurement of specialized goods – Text Books and reading materials; STD for Procurement of specialized goods – health sector goods – pharmaceuticals, vaccines and condoms; and STD for supply & Installation of plant & equipment.



## COURSE OBJECTIVE

By the end of the workshop participants should be able to:

- ❖ Demonstrate in-depth understanding of the STD for Procurement of specialized goods – Text Books and reading materials; STD for Procurement of specialized goods – health sector goods – pharmaceuticals, vaccines and condoms; and STD for supply & Installation of plant & equipment.
- ❖ Identify opportunities and challenges presented by the Standard Tender Documents under study.
- ❖ Critique and document feedback on the three standards.
- ❖ Effectively carry out procurement using the standard tender documents.

## WORKSHOP FEES

MEMBER

**Ksh. 60,000**  
PLUS (+) 16% VAT

NON-MEMBER

**Ksh. 65,000**  
PLUS (+) 16% VAT

## WORKSHOP BOOKINGS

Book online via [events.kism.or.ke](http://events.kism.or.ke). For workshop inquiries and registration, please contact: 0769 878 227 / 0721 244 828 or e-mail: [programs@kism.or.ke](mailto:programs@kism.or.ke)

**REACH US**



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## COURSE DESCRIPTION

### DAY 01

- ❖ Overview of the Standard Tender documents  
*Comparative analysis of the old and new STD's and Gap Analysis*
- ❖ Soft Skill

### DAY 02

- ❖ STD for Procurement of specialized goods – Text Books and reading materials  
*Document Review; Application Theory; Individual Exercises; Plenary*

### DAY 03

- ❖ STD for Procurement of specialized goods – health sector goods – pharmaceuticals, vaccines and condoms  
*Document Review; Application Theory; Individual Exercises; Plenary*

### DAY 04

- ❖ STD for supply and Installation of plant & equipment  
*Document Review; Application Theory; Individual Exercises; Plenary*

### DAY 05

- ❖ Open Discussions–Practice Challenges in Preparation of Tender Documents  
*Plenary, Workshop Feedback and Wrap Up*

## COVID 19 PREVENTIVE MEASURES

1. Face masks must be worn at all times inside the training room
2. All participants will be subjected to mandatory body temperature check before entering the training hall.
3. 1.5M social distancing will be maintained throughout the training period.
4. Sufficient sanitizing facilities will be provided at the training venue.
5. Individual participants are urged to take personal responsibility to keep the virus at bay.
6. Individual participants are urged to ensure that the MOH guidelines on management of COVID 19 are observed at their chosen residential places.

## PAYMENT OF WORKSHOP FEES

No participant will be admitted to the workshop without either of the following documents in regards to payment of the above training fees:

1. No participant will be admitted to the workshop without either of the following documents in regards to payment of the above training fees:
2. Bankers cheque (Personal cheques will not be accepted), Bank deposit slip, money order, Mpesa payment reference, evidence of funds transfer, any other evidence of payment.
3. LPO/LSO
4. A commitment letter, from the employer, listing the delegates sent to the workshop and a statement expressing commitment to pay the fees at a later date.

## COURSE DELIVERY

Sessions are interactive. Delivery will be through Document review, formal PowerPoint presentation, discussions, Q/A sessions, Individual exercises, Case Studies and role-plays.

## TRAINING CERTIFICATE

A certificate of participation will be issued and workshop presentations sent to participants via e-mail. KISM members attending the workshop will earn 30 CPD points

## WORKSHOP CAPACITY

Due to the prevailing COVID-19 pandemic, we shall not admit more than 80 attendees to the workshop. Participants are, therefore, advised to book their space and confirm attendance well in advance.

### Kindly Note:

*Participants are required to make their own travel and accommodation arrangements.*

**NB: A LAPTOP IS REQUIRED FOR THIS TRAINING.**