



KENYA INSTITUTE OF SUPPLIES MANAGEMENT

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1st October, 2021

KISM/2021c.

Dear Sir/Madam,

RE: DEVELOPING EVALUATION CRITERIA USING THE NEW STANDARD TENDER DOCUMENTS: FOCUSING ON AREAS OF CHALLENGE WORKSHOP, 8-12 NOVEMBER 2021, AT PRIDEINN PARADISE BEACH RESORT, MOMBASA.

Tender evaluation criteria must be established in the early stages of procurement to enhance transparency, value for money and integrity of the procurement process. Evaluation is conducted using the criteria specified in the tender documents and forms that form the basis for selection of the responsive bidder for contract award. Buying organizations often have challenges in developing appropriate evaluation and qualification criteria. This practical workshop is designed to equip participants with necessary skills and knowledge in developing Tender Evaluation Criteria for procurement of Goods, Works, Non-consulting and Consultancy Services using the new standard tender documents.

The training targets Supply Chain Management Officers, Managers, Assistants, and Specialists, User Departments, operational staff, consultants, departmental heads, members of evaluation committees, Engineers, Quantity Surveyors, Architects, Finance Officers and Project Managers.

You are invited to attend and, or nominate staff to participate in this workshop. Kindly confirm participation by clicking on the link below:

<https://portal.kism.or.ke/landing#/cpd>

The training fee is as follows:

Members: 61,500.00 + 16% VAT

Non-members: 66,500.00 + 16% VAT

The above fee caters for training, materials, refreshments and lunches for the duration of the workshop. Participants are required to make their own travel and accommodation arrangements. For inquiries and registration email: programs@kism.or.ke.

Kindly carry a laptop and printed copies of the STD documents under review.

Yours faithfully,

Dr. Martin Gachukia

REGISTRAR/AG. CHIEF EXECUTIVE OFFICER.